

Minute Number 5/19

**Minutes of the Ordinary Meeting of the Stow Bardolph Parish Council held at
Barroway Drove Village Hall on Tuesday 10th September 2019 at 7.30pm**

Present: Parish Councillors: Mr W Esse (Chair), Mr M Brighton, Mr G Bishop, Mrs S Ling, Mrs S Dent, Mrs S Cooke, Mr R Hudson, Mrs S Clanfield & Mr D Barnes (arrived 7.45pm)

Borough Councillors: None

Norfolk County Councillors: None.

Clerk: Mrs V Howling

Two members of the public were present.

1. To Receive apologies for absence

1.1 Apologies were accepted from Borough Councillors Mr D Pope & Mr C Rose.

2. To receive any declarations of Interest in items on the agenda

2.1 None.

3. To approve and sign the minutes of the meeting held 9th July 2019

3.1 Proposed by Mr M Brighton and seconded by Mrs S Cooke, all agreed that the minutes, having been properly circulated and exhibited, be accepted as a true record of the proceedings. The Chairman thereupon signed the minutes.

4. Clerk's report (for information only)

4.1 All matters that the Clerk has been working on are included on the agenda.

5. Open Forum for public participation

5.1 Two members of the public present explained that they were available to provide further information about a planning matter to be discussed under agenda item 8d, should the Council Members have any questions.

6. To discuss any Highway Matters

6.1 Fifteen properties within the parish were identified as having overhanging trees and/or hedges which were causing issues for highway users; letters were sent asking them to take the appropriate action and the majority had cooperated quickly. Any that have not responded, or where it has been difficult to establish ownership, will be referred to the Highways Dept. One additional property in Stow Bardolph was identified as needing a letter asking them to take action.

6.2 The Clerk was asked to report the following issues to the Highways Dept:

- Potholes on The Causeway
- Deterioration in road surface on The Causeway, The Drove & Low Road
- Raised ironworks on junction with Lady Drove/The Drove
- Faded white lines on A10 at junction with Stow Bardolph

6.3 No Highways correspondence received.

6.4 The Council resolved to approve the risk assessment for use of the SAM2.

7. To discuss any Street Light Matters

7.1 No faults were reported.

8. Planning Matters

8.1 The Council received results of planning applications received since last meeting:

18/01957/F	Change of use of land from ostrich farm to ostrich farm, keeping of horses and dogs and continued temporary retention of two mobile homes Wilks Place 34 The Drove Barroway Drove	Application Permitted
19/00876/F	Construction of a 2 bedroom chalet bungalow with integral garage 66 The Drove Barroway Drove	Application Permitted
19/00771/F	Proposed garage and dwelling Land North East of 224 The Drove Barroway Drove	Application Permitted
19/01028/RM	Reserved Matters Application: construction of a dwelling Land S of 173 And N of 176 The Drove Barroway Drove	Application Permitted
19/01088/F	Replacement dwelling Ellis Farm Outwell Road Stow Bridge	Application Permitted
19/01133/RM	RESERVED MATTERS: Construction of one dwelling Adjacent Ashlea 212 The Drove Barroway Drove	Application Permitted
19/01143/F	Erection of stables Plot Adj Home Farm Cottage Cuckoo Road Stow Bridge	Application Permitted

8.2 Two planning applications have been reviewed by the planning working group since the last meeting (see Planning Group Report attached to agenda September 2019). The Parish Council resolved to support their recommendations.

8.3 Three planning applications were considered:

19/01472/F	Dining room extension to public house The Heron Hotel The Causeway Stow Bridge	The Parish Council resolved to support this application
19/01153/FM	Construction of agricultural storage building at Churchfield Farm West Head Road Stow Bridge	The Parish Council resolved to support this application
19/01191/F	Re location of existing 10kw wind turbine within the same field at Churchfield Farm West Head Road Stow Bridge	The Parish Council resolved to support this application

8.4a There will be a Planning Update session on 25th September in King's Lynn.

8.4b Correspondence regarding a deposit (reference number D19 43) made at Norfolk record Office relating to public rights of way, was noted.

8.4c Correspondence regarding a proposed planning application for a new development in Barroway Drove was deferred to the Planning Working Group for consideration.

9. To discuss and agree Finance Matters

9.1 The following payments were approved:

<i>Downham and Stow IDB</i>	<i>Drainage rates</i>	<i>£ 461.28</i>	<i>#101073</i>
<i>Lady Rose Hare</i>	<i>Allotment rent</i>	<i>£ 3118.00</i>	<i>#101074</i>
<i>Westcotec</i>	<i>(Street Lighting for Aug & Sept)</i>	<i>£ 55.58</i>	<i>#101075</i>

- 9.2 The Council resolved to cover the costs of training and registration to enable the Clerk to gain the CiLCA qualification.
- 9.3 Request for grants were received from Norfolk Age UK and Magpas Air Ambulance. All grant funding for the current year has already been allocated, therefore the Council declined both requests.

10. To discuss and agree retention and storage of Council documents

- 10.1 To Council resolved to adopt the recommendations of the Norfolk Record Office (circulated with agenda) relating to retention and storage of Council documents.

11. To notice correspondence received (for information only)

- 11.1 The following correspondence was tabled:
 - Disability Network Norfolk Group – information relating to changes in Adult Social Care
 - CPRE – update and Countryside Voice Magazine
 - Barroway Drove resident – concerns about dog mess on The Drove
 - RAF Benevolent Fund – information about the fund
 - John Pennell – new initiative by NALC (circulated by email to Council Members)
 - Stow & Downham IDB – newsletter
 - Police – dates of Community Update Meetings and invite to meet Downham area Inspector
 - CAN – newsletter
 - Clerks and Councillors Direct Magazine

12. To receive items for the next meeting's Agenda

- 12.1 To discuss concerns regarding build-up of silt in River Ouse and agree any actions.

The Chairman closed the meeting at 8.38pm. The next full council meeting will be held on Tuesday 12th November at Stow Bridge Village Hall.

Chairman

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