

**Minutes of the Ordinary Meeting of the Stow Bardolph Parish Council held at
Stow Bridge Village Hall on Tuesday 12th November 2019 at 7.30pm**

Present: Parish Councillors: Mr W Esse (Chair), Mr M Brighton, Mr G Bishop, Mrs S Ling, Mrs S Dent, Mrs S Cooke, Mr R Hudson, & Mr D Barnes

Borough Councillors: Mr C Rose

Norfolk County Councillors: None

Clerk: Mrs V Howling

No members of the public were present

1. To Receive apologies for absence

1.1 Apologies were accepted from Parish Councillor Mrs S Clanfield & County Councillor Mr H Humphrey.

2. To receive any declarations of Interest in items on the agenda

2.1 None.

3. To approve and sign the minutes of the meeting held 10th September 2019

3.1 Proposed by Mr M Brighton and seconded by Mrs S Cooke, all agreed that the minutes, having been properly circulated and exhibited, be accepted as a true record of the proceedings. The Chairman thereupon signed the minutes.

4. Clerk's report (for information only)

4.1 The Clerk gave an overview of the information she had received at the Planning Update organised by the Borough Council of King's Lynn & West Norfolk.

4.2 The Clerk gave an update on the CiLCA training she had attended.

5. Open Forum for public participation

5.1 No members of the public were present.

6. To discuss any Highway Matters

6.1 The Council reviewed responses to previously reported issues– a full list of these can be viewed on the Parish Council website:

<https://stowbardolph.norfolkparishes.gov.uk/files/2019/11/Highways-Issues-Responses-NOV-2019-MINUTES.pdf> and can also be supplied by the Clerk on request.

6.2 The Clerk was asked to report the following issue to the Highways Dept:

- Pothole on Stow Bridge Road

6.3 No Highways correspondence received.

6.4 It was agreed that an application towards the costs of new signage for Stow Bridge be submitted to the Parish Partnership Fund. The Council RESOLVED to budget for new signage for Stow Bridge up to the value of £1500 in the next financial year.

7. To discuss any Street Light Matters

7.1 Streetlight on The Bridge in Stow Bridge appears to have an intermittent fault – the Clerk will report this to the maintenance company.

8. Planning Matters

8.1 The Council received results of planning applications received since last meeting:

Minute Number 6/19

19/01259/F	Sub division of dwelling to form two dwellings at Stow Corner Farm Stow Bridge Road Stow Bardolph	Application Permitted
19/01289/F	Proposed stable block 233 The Drove Barroway Drove	Application Permitted
19/01472/F	Dining room extension to public house The Heron Hotel The Causeway Stow Bridge	Application Permitted

8.2 Two planning applications and one planning proposal have been reviewed by the planning working group since the last meeting (see Planning Group Report attached to agenda November 2019); the Parish Council RESOLVED to support their recommendations.

8.3 Two planning applications were considered:

19/01846/RM	Reserved Matters: Construction of new dwelling with detached garage with self-contained unit at 1st floor and car port Plot 1. Land SW of The Birches Cuckoo Road Stow Bridge	The Parish Council RESOLVED to support this application
19/01881/F	Construction of two three bedroom detached dwellings at MRC The Yard 180 The Drove Barroway Drove Norfolk	The Parish Council RESOLVED to support this application

8.4 The Local Plan Review (2016 – 2036) had been received and circulated to Members.

9. To discuss and agree renewal of CPRE membership

9.1 The Council RESOLVED to continue membership of CPRE (Campaign to Protect Rural England)

10. To discuss and agree Finance Matters

10.1 The following payments were approved:

V Howling	Salary & expenses	£	969.03	#101076
HMRC	Tax & NI on Clerks Salary)	£	216.80	#101077
Norfolk PTS	CiLCA Training	£	224.00	#101078
Westcotec	brackets and post for SAM2	£	226.80	#101079
Westcotec	(Street Lighting for Oct & Nov)	£	55.58	#101080
SLCC	SLCC – registration for CiLCA	£	350.00	#101081
CPRE	Membership	£	36.00	#101082

10.2 The Clerk circulated the proposed budget for 2020/21 for members to consider. The Council RESOLVED to accept the budget and apply for a precept of £16,000.

10.3 There were no requests for donations.

11. To discuss concerns regarding build-up of silt in the River Ouse and agree any actions

11.1 Cllr Rose confirmed that the East of Ouse, Polver & Nar Internal Drainage Board had also raised concerns with the Environment Agency regarding this matter and had been informed that dredging of the River Ouse will be reinstated next year. Cllr Rose will ask the IDB to forward relevant information to the Clerk.

12. To notice correspondence received (for information only)

12.1 The following correspondence was tabled:

- Norfolk ALC newsletter & AGM invite
- Police newsletter (on website)
- Clerks and Councils Direct magazine
- Consultation on Norfolk Fire and Rescue Risk Management Plan (on website)
- Update on merger of Norfolk and Waveney NHS CCG's
- Consultation on Norfolk County Council Electoral Review (on website)

13. To agree dates and locations for meeting in 2020

13.1 The following dates and locations were agreed:

<i>14th January</i> <i>Barroway Drove Village Hall</i>	<i>10th March</i> <i>Stow Bridge Village Hall</i>	<i>12th May</i> <i>Barroway Drove Village Hall</i>
<i>14th July</i> <i>Stow Bridge Village Hall</i>	<i>8th September</i> <i>Barroway Drove Village Hall</i>	<i>10th November</i> <i>Stow Bridge Village Hall</i>

14. To review Allotment Tenancies

14.1 It was agreed to review the Allotment Tenancies at the July 2020 meeting.

15. To receive items for the next meeting's Agenda

15.1 To discuss and agree making a financial contribution towards upkeep of churchyards.

The Chairman closed the meeting at 8.30pm. The next full council meeting will be held on Tuesday 14th January 2020 at Barroway Drove Village Hall.

Chairman

Date/...../.....