

Minute Number 1/19

Minutes of the Ordinary Meeting of the Stow Bardolph Parish Council held at Stow Bridge Village Hall on Tuesday 15th January 2019 at 7.30pm

Present: Councillors: Mr D Barnes (Chair), Mr M Brighton, Mr G Bishop, Mrs S Ling, Mr R Hudson, & Mrs S Cooke

Borough Councillors: Mrs V Spikings & Ms S Squire

Norfolk County Councillor: None

Clerk: Mrs V Howling

Also present: Chris Dawson, Hereward Services and Mrs S Clanfield, applicant for Casual Vacancy.

In the absence of Mr Esse, Mr D Barnes took the Chair.

1. To Receive apologies for absence

1.1 Apologies were received from Mr W Esse, Mr H Humphrey, Mr B Long, Mrs S Dent.

2. To receive any declarations of Interest in items on the agenda

2.1 None.

3. To approve and sign the minutes of the meeting held 13th November 2018

3.1 Proposed by Mr M Brighton and seconded by Mr G Bishop, all agreed that the minutes, having been properly circulated and exhibited, be accepted as a true record of the proceedings. The Chairman thereupon signed the minutes.

4. Clerk's report (for information only)

4.1 The Clerk had attended training about the forthcoming elections and reported back to the Council Members the key dates and information they need to be aware of. Information about the Elections will be published on the Parish Council website in due course.

4.2 All other matters that the Clerk has been working on are reported on the agenda.

5. To hear details of proposed planning application – Chris Dawson, Hereward Services

5.1 Cllr Spikings stated that she would not be taking part in any discussions or making any comment during this agenda item.

5.2 Mr Dawson presented plans to the Council regarding a site at Hybrid Farm in Barroway Drove, which included details of building refurbishment to create a Cattery. The Council viewed the plans with interest but made no specific comments.

6. Open Forum for public participation

6.1 No comments were made by members of the public.

7. To discuss any Highway Matters

7.1 The Clerk updated the Council with responses to issues reported at the last meeting – a full list of these can be viewed on the Parish Council website (<http://stowbardolph.norfolkparishes.gov.uk/files/2019/02/List-of-Reported-Highways-Issues-Jan-2019.pdf>) and can also be supplied by the Clerk on request.

7.2 The Clerk was asked to report the following issues to the Highways Department:

- Pot hole on slip road in Stow Bardolph
- Pot holes on The Causeway
- Pot holes on West Head Road (corner)
- Dip in road outside School in Barroway Drove
- Trees overhanging road near East View in Barroway drove (Clerk to write to Nordelph Parish Council)
- Trees overhanging road on Stow Bridge Road (Clerk to write to Hare Estate)

8. To discuss any Street Light Matters

8.1 No faults were reported.

8.2 The Council resolved to change the remaining streetlights to LED bulbs. The clerk will contact Westcotec and arrange for the work to be carried out as soon as possible.

9. Planning Matters

9.1 The Clerk read out results of planning applications received since last meeting:

18/01076/F	Construction of commercial workshop with B1, B2 and B8 business uses (See Design and Access Statement) Land And Building S of 218 / 220 And N of 224 The Drove Barroway Drove	Application Permitted 14 December 2018 Delegated Decision
18/01704/O	Outline Application: construction of two dwellings Adjacent 122 The Drove Barroway Drove	Application Permitted 20 December 2018 Delegated Decision
18/01772/F	Change of use of agricultural land to garden land to existing development site Land South West of 173 The Drove Barroway Drove	Application Permitted 12 November 2018 Delegated Decision
18/01878/RM	RESERVED MATTERS: Construction of detached dwelling and double garage Plot Between 199 And 195 The Drove	Application Permitted 21 December 2018 Delegated Decision
18/02137/F	Construction of domestic garage/garden store Primrose Farm 94 The Drove Barroway Drove	Application Permitted 8 January 2019 Delegated Decision

9.2 Three planning applications had been reviewed by the planning working group since the last meeting (see report attached to agenda 15th January 2019). The Parish Council resolved to support their recommendations.

9.2a Five planning applications were considered:

18/02264/F	Proposed 4 bedroom 2 storey dwelling with separate car port to rear Land Between 171 And 167 W of 170 The Drove Barroway Drove	The Parish Council resolved to support this application
------------	--	---

18/02277/F	Demolition of commercial workshops and construction of one 3 bedroom detached house and double garage MRC PG Packing Primrose Farm 178 The Drove Barroway Drove	The Parish Council resolved to support this application
18/01819/F	New four bed dwelling Land Directly S of 231 And N of 235 The Drove Barroway Drove	The Parish Council resolved to support this application
18/02276/F	Variation of condition 7 of planning permission DM6868 to remove the agricultural occupancy Cherry Tree Farm 211 The Drove Barroway Drove	The Parish Council resolved to support this application
19/00033/F	VARIATION OF CONDITION 2 attached to planning permission 16/02137/F: Construction of 1 detached chalet style bungalow. Warehouse S of 178 MRC The Yard 180 The Drove Barroway Drove	The Parish Council resolved to support this application

9.3 Notice of a Planning Appeal (ref: 18/00007/O) had been received. The Council resolved to make no comment.

10. Finances

10.1 The following payments were approved:

<i>V Howling</i>	<i>Clerk's salary & expenses (Oct – Dec 2018)</i>	<i>£ 782.46</i>	<i>#101048</i>
<i>HMRC</i>	<i>Tax & NI on Clerks Salary</i>	<i>£ 180.00</i>	<i>#101049</i>
<i>Westcotec</i>	<i>Street Lighting maintenance for December</i>	<i>£ 56.26</i>	<i>#101050</i>
<i>Westcotec</i>	<i>Street Lighting maintenance for January</i>	<i>£ 56.26</i>	<i>#101051</i>

10.2 Cllr Hudson reported that Stow Bridge Playground Committee have been successful in securing funds for phase one of their project (through fundraising events and donations from local businesses) and therefore did not require a grant from the Parish Council at the present time.

11. To Co-opt a new member to the Council

11.1 All Councillors had an opportunity to review the one application form received.

11.2 Mr R Hudson proposed that Mrs Susan Clanfield be co-opted to serve as a Member of Stow Bardolph Parish Council; this was seconded by Mr M Brighton and agreed by all present. The Chairman declared Mrs Clanfield co-opted on to the Council.

11.3 The Clerk will meet with Mrs Clanfield to complete an induction before the next Council meeting.

12. To discuss purchase of defibrillator for the Parish

12.1 The Council agreed that whilst it would be beneficial to provide defibrillators in each of the three villages, this would be costly. A possible solution would be to part fund three defibrillators, in conjunction with other organisations. The Clerk will write to

Stow Bridge Village Hall, Barroway Drove Village Hall and Church Farm (Stow Bardolph) to see if they would consider sharing the costs.

13. To discuss emptying of waste bins in Stow Bridge

13.1 This item was deferred to the next meeting.

14. To discuss signage in Stow Bridge

14.1 Councillor Hudson raised the question of appropriate signage in Stow Bridge. There are currently no signs saying Stow Bridge when entering the village. Mrs Cooke stated that there were no signs in Stow Bardolph either. However, other neighbouring villages (Barroway Drove, Wimbotsham) do have signs. The Clerk will contact the Highways Dept to ask why not and if signs can be provided.

15. To notice correspondence received (for information only)

15.1 The following correspondence was tabled:

- Council & Clerks Direct Magazine
- Countryside Voice Magazine
- NALC – invite to conference/newsletter
- Andrew Proctor (Norfolk CC) – response to consultation on Family Services
- BCKLWN – Authority Monitoring Report 17/18
- Ward Gethin Archer – offer of legal services to Councils
- NCC – Recruitment to Local Access Forum
- Wimbotsham PC – request to supply Stow Bardolph residents with Wimbotsham newsletter

16. To receive items for the next meeting's Agenda

16.1 Review Clerk's salary

16.2 2019 elections

16.3 Purchase of Defibrillator(s) for parish

16.4 Emptying of waste bins in Stow Bridge

The Chairman closed the meeting at 9.05pm. The next full council meeting will be held on Tuesday 12th March at Stow Bridge Village Hall and will be preceded by the Annual Parish Meeting, which will commence at 7pm.

Chairman

Date/...../.....