

Minutes of the Ordinary Meeting of the Stow Bardolph Parish Council
Virtual meeting held via video conferencing on Tuesday 10th November 2020

The meeting commenced at 7.30pm

In attendance:

Parish Councillors: Mr W Esse (Chair), Mr D Barnes, Mr M Brighton, Mr G Bishop, Mrs S Cooke, Mrs S Clanfield, Mrs S Ling, Mrs S Dent & Mr R Hudson

Borough Councillors: None

Norfolk County Councillors: Mr H Humphrey

Clerk: Mrs V Howling

1. To Receive apologies for absence

1.1 Apologies were accepted from Borough Councillors' Mr C Rose & Mrs V Spikings

2. To receive any declarations of Interest in items on the agenda

2.1 None.

3. To approve and sign the minutes of the meeting held 8th September 2020

3.1 The minutes of the meeting were approved without amendment and signed by the Chairman as a correct record.

4. Clerk's report (for information only)

4.1 The Clerk had been monitoring the SAM2 for faults but had not spotted any; however, further reports confirmed there have been discrepancies in the speeds displayed, therefore the Clerk will contact Westcotec for advice.

4.2 The notice boards repair (or replacement) will be put on hold until the spring.

4.3 All other matters that the Clerk has been working on are reported in the minutes.

5. To receive updates from Borough and County Councillors

5.1 County Cllr, Mr Humphrey, highlighted two current consultations: the Boundary Review, which will mean ward changes that affect Stow Bardolph Parish, and the Budget Review. (Details of both consultations have been emailed to the Council Members).

6. Open Forum for public participation

6.1 No members of the public were in attendance.

7. To discuss any Highway Matters

7.1 No items were reported at the last meeting.

7.2 Potholes in various locations throughout the parish were noted; the Clerk will report these to Norfolk CC Highways Dept. Damaged drain covers on The Causeway will also be reported.

7.3 No other Highways matters were discussed.

8. To discuss any Street Light Matters

8.1 One fault (on The Causeway) was reported; the Clerk will inform Westcotec.

9. To discuss Planning Matters

9.1a The Council noted the results of previous applications.

Minute Number 5/20

9.1b Nine planning applications and one appeal had been reviewed by the Planning Working Group since the last meeting (see Planning Group Report attached to agenda November 2020); the Parish Council **RESOLVED** to support their recommendations.

9.2 One amended planning application was considered:

Application no.	Application details	Parish Council comments
20/01480/RM	<i>Reserved matters application for two dwellings Horseshoe Farm 241 The Drove Barroway Drove</i>	<i>The Council RESOLVED to support this application</i>

9.3 No other planning matters were discussed.

At the discretion of the Chairman, item 11 on the agenda was brought forward to become item 10.

10. To discuss and agree membership of CPRE

10.1 The Council **RESOLVED** to continue membership of CPRE (Campaign to Protect Rural England).

11. To discuss and agree Finance Matters

11.1 The Council **RESOLVED** to make contributions of £2000 towards each churchyard, which includes payment of the invoice* for grass cutting at St Peters Church.

11.2 The following payments were approved:

Date	Payee	Details	Amount	Cheque no.
30/09/20	Mrs V Howling	Salary & expenses (July - Sept)	1013.33	#101112
30/09/20	HMRC	Tax & NI on salary	175.40	#101113
5/10/20	Information Commissioner	Data Protection Registration	35.00	Direct Debit
10/11/20	Westcotec	Street lighting maintenance Oct & Nov	55.58	#101114
10/11/20	CPRE	Membership	36.00	#101115
10/11/20	Holly Landscapes	Churchyard maintenance (St Peters) *	2328.72	#101116
10/11/20	St Peters Church	Churchyard maintenance (donation)	59.40	#101117
10/11/20	Stow Bardolph Church	Churchyard maintenance (donation)	2000.00	#101118

12. The receive an update on Allotment Tenancies

12.1 One Tenant has given notice and their tenancy will end next year; the neighbouring Tenant will take over that allotment. The other tenancies remain the same and all agreements have been signed and returned.

12.2 A Tenant in Stow Bridge has asked permission to remove a roadway through the centre of their allotment land as it is no longer used or needed. The Council approved this request.

13. To notice correspondence received (for information only)

- 13.1 A survey regarding activities for older people had been received; this will be passed to the two Village Hall's, as their management committees have up-to-date knowledge in their respective communities.
- 13.2 Correspondence from Anglian Water confirmed that they would be willing to attend a future meeting to discuss concerns regarding the ongoing threat of flooding caused by burst water mains in Stow Bridge. An invite to attend the next Council meeting will be sent.
- 13.3 All other relevant correspondence received since the last meeting has been forwarded to Councillors.

14. To receive items for the next meeting's Agenda

- 14.1 The following items will be included on the next agenda
 - o Budget and Precept setting for 2021/22
 - o Review of banking arrangements

Meeting dates for 2021 are planned as follows:

<i>12th January</i>	<i>9th March</i>	<i>11th May</i>
<i>13th July</i>	<i>14th September</i>	<i>9th November</i>

Format/venues to be confirmed. All dates may be subject to change if deemed necessary.

The Chairman closed the meeting at 8.06pm whereupon Cllr Barns wished everyone a very Happy Christmas!

Chairman

Date/...../.....