

STOW BARDOLPH PARISH COUNCIL

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Mrs. V Howling
Clerk

Mr. W Esse
Chairman

77 The Drove
Barroway Drove
Downham Market
Norfolk
PE38 0AJ

27th April 2021

The **Annual Meeting** of the Stow Bardolph Parish Council will be held on **Tuesday 4th May 2021**.

The meeting will use Zoom video conferencing software. Councillors and members of the public can join the meeting using the link below:

<https://us02web.zoom.us/j/89510049404?pwd=a2xYV2pRSnFXQnFkN0ZMUUNrNFYrUT09>

All Councillors are summoned to attend.

Vicki Howling

Mrs V Howling
Clerk

The Agenda is attached

ANNUAL MEETING OF STOW BARDOLPH PARISH COUNCIL

Tuesday 4th May 2021 at 7:30pm

(Meeting to take place via video conferencing)

Stow Bardolph Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation Session. However, the law does not permit members of the public and press to take part in the debates.

Agenda

1. To elect a Chairman and Vice Chairman (and sign Declarations of Acceptance of Office)
2. To accept apologies for absence
3. To receive any Declarations of Interest in items on the agenda
4. To approve and sign the minutes of the meeting held 9th March 2021
5. To receive Clerk's report – update on matters arising from last meeting (for information only)
6. To receive updates from Borough and County Councillors
7. Open forum for Public Participation: an opportunity to hear from members of the public
8. To discuss any Highway Matters
 - a. To receive responses to items reported at last meeting
 - b. To report any new issues
 - c. To receive an update on funding application to extend footpath in Barroway Drove
 - d. To discuss other Highways matters, including correspondence
9. To discuss any Street Light matters
 - a. To report any issues
10. To discuss any Planning Matters
 - a. To receive any results of applications
 - b. To receive report from Planning Working Group
 - c. To receive new applications and make comment
 - d. To discuss other planning matters, including correspondence
11. To review and agree the Council's Standing Orders
12. To review and agree membership of subcommittees, working groups and outside bodies
 - a. Planning Working Group
 - b. GDPR Working Group
 - c. Hundred Acre Charity
 - d. Stow Bardolph Charity
13. To review and agree Council Insurance cover for coming year
14. Finances
 - a. To receive financial report and bank reconciliation for 2020-21

- b. To approve the Internal Audit Report for 2020-21 and consider any recommendations
- c. To approve the Annual Governance Statement for 2020-21
- d. To approve the Accounting Statements for 2020-21
- e. To agree the payment of accounts
- f. To discuss and agree requests for donation

15. To receive items for the next meeting agenda

16. To review Clerk's job description, contract and salary (confidential item)

REPORT FROM PLANNING GROUP

OUTCOME OF PREVIOUS APPLICATIONS (agenda item 10a)

Application Number	Proposal	Decision
20/00933/F	Proposed commercial development Land And Building S of 218 And 220 And N of 224 The Drove Barroway Drove	Application Permitted 25 March 2021 Delegated Decision
20/01416/F	Variation of Conditions 5 and 11 of Planning Permission 18/01076/F: Construction of commercial workshop with B1, B2 and B8 business uses Land And Building S of 218 and 220 And N of 224 The Drove Barroway Drove	Application Permitted 25 March 2021 Delegated Decision

APPLICATIONS REVIEWED BY PLANNING GROUP (agenda item 10b)

Application Number	Proposal	Planning Group Recommendation
21/00536/F	Change of use of agricultural land and extension of building in connection with the storage and distribution of natural stone and products. West Head Farm West Head Road Stow Bridge	Support