

STOW BARDOLPH PARISH COUNCIL

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Mrs. V Howling
Clerk

Mr. D Barnes
Chairman

77 The Drove
Barroway Drove
Downham Market
Norfolk
PE38 0AJ

2nd November 2021

An **ordinary meeting** of the Stow Bardolph Parish Council will be held on **Tuesday 9th November 2021**.

The meeting will be held at **Stow Bridge Village Hall** and will commence at 7.30pm.

All Councillors are summoned to attend.

The meeting will be held in line with any current social distancing restrictions either imposed or recommended by UK Government.

Vicki Howling

Mrs V Howling
Clerk

The Agenda is attached

MEETING OF STOW BARDOLPH PARISH COUNCIL

Tuesday 9th November 2021 at 7:30pm

(Venue: Stow Bridge Village Hall)

Stow Bardolph Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation Session. However, the law does not permit members of the public and press to take part in the debates.

Agenda

1. To accept apologies for absence
2. To receive any Declarations of Interest in items on the agenda
3. To approve and sign the minutes of the meeting held 14th September 2021
4. To receive Clerk's report – update on matters arising from last meeting (for information only)
5. To receive updates from Borough and County Councillors
6. Open forum for Public Participation: an opportunity to hear from members of the public
7. To discuss any Highway Matters
 - a. To receive responses to items reported at last meeting
 - b. To report any new issues
 - c. To discuss footpath connecting Wimbotsham to Stow Bridge
 - d. To discuss other Highways matters, including correspondence
8. To discuss any Street Light matters
 - a. To report any issues
9. To discuss any Planning Matters
 - a. To receive any results of applications
 - b. To receive report from Planning Working Group
 - c. To receive new applications and make comment
 - d. To discuss other planning matters, including correspondence
10. To discuss and agree renewal of CPRE Membership
11. Finances
 - a. To agree the payment of accounts
 - b. To approve the budget and set the precept 2022/23
 - c. To consider subscribing to a web-based accountancy package
 - d. To discuss and agree requests for donations
12. To discuss and agree changes to an Allotment Tenancy Agreement
13. To review and approve updated policies and procedures
 - GDPR Policy
 - Data Audit
 - Privacy Statement

14. To receive an update on flooding concerns in Stow Bridge and agree any actions
15. To discuss the following correspondence and agree any actions:
 - Norfolk ALC – Presentation of Covid Pandemic Memorial Token
 - Queen’s Platinum Jubilee celebrations
16. To receive the Clerk’s report on Neighborhood Planning and agree any actions
17. To agree meeting dates for 2022
18. To receive items for the next meeting agenda

REPORT FROM PLANNING GROUP

OUTCOME OF PREVIOUS APPLICATIONS (agenda item 9a)

Application Number	Proposal	Decision
21/00728/F	Replacement garage with annexe above & temporary static caravan during construction works The Birches Cuckoo Road Stow Bridge	Application Permitted 1 October 2021 Delegated Decision
21/00942/LB	Listed building application for alterations to dwelling The Cottage Stow Bridge Road Stow Bardolph	Application Permitted 16 September 2021 Delegated Decision
21/01605/LB	Erection of 2m high fence and gate within garden. The Dower House Stow Bridge Road Stow Bardolph	Application Withdrawn 22 September 2021 Withdrawn Application
21/01495/F	Construction of general purpose grain store Newlings Farm Outwell Road Stow Bridge	Application Permitted 26 October 2021 Delegated Decision
21/01604/F	LISTED BUILDING APPLICATION: Erection of 2m high fence and gate within garden. The Dower House Stow Bridge Road Stow Bardolph	Application Permitted 12 October 2021 Delegated Decision
21/01699/F	Single storey rear extension and modification of conservatory roof. White House Farm The Bridge West Head Road Stow Bridge	Application Permitted 20 October 2021 Delegated Decision
21/01717/F	Single Story Extension to House 8 Gooding Close Stow Bridge	Application Permitted 26 October 2021 Delegated Decision

APPLICATIONS REVIEWED BY PLANNING GROUP (agenda item 9b)

Application Number	Proposal	Planning Group Recommendation
21/01391/FM	Extension of existing commercial unit MRC The Yard 182 The Drove Barroway Drove Norfolk PE38 0AL	Support
21/01827/F	Proposed Rear and First Floor Extension Eastfields 173 The Drove Barroway Drove Norfolk PE38 0AL	Support
21/01834/F	Porch and a double storey extension to the rear of the property Hedgehog Cottage 38 The Drove Barroway Drove Norfolk PE38 0AJ	no objection to this application in principle, but concerns that the positioning of the Velux windows could cause loss of privacy to neighbouring properties; therefore ask the planners to consider whether these windows are necessary, and if it is considered that they are, could they be repositioned to mitigate this issue?

Stow Bardolph Parish Council Budget Proposal for 2022/23

STOW BARDOLPH PARISH COUNCIL BUDGET PROPOSAL 2022/23

EXPENDITURE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ACTUAL [Apr – Sept]	2021-22 FORECAST [Apr – Mar]	2022-23 Proposed BUDGET
Allotments	3708.96	4000.00	608.44	3726.44	3800.00
Salaries	4335.24	4500.00	2409.68	4915.74	5014.00
Churchyard Maintenance	4000.00	4000.00	0	4000.00	4000.00
Street Lighting	1245.75	1500.00	931.68	1070.64	1500.00
Section 137	0	*3000.00	0	3000.00	1500.00
Insurance	583.57	600.00	584.55	584.55	600.00
Waste collections	235.56	300.00	0	300.00	360.00
Administration	497.91	1000.00	130.34	500.00	750.00
Subscriptions	375.00	300.00	292.16	328.16	350.00
Equipment	416.95	1500.00	0	1500.00	0
Audit Fees	440.00	500.00	595.00	595.00	600.00
CIL	n/a	n/a	n/a	n/a	n/a
TOTALS	<u>15838.94</u>	<u>21200.00</u>	<u>5551.85</u>	<u>20520.53</u>	<u>18474.00</u>

INCOME	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ACTUAL Apr – Sept	2021-22 FORECAST Oct – Mar	2022/23 Proposed BUDGET
Precept	16000.00	16000.00	16000.00	16000.00	16000.00
Allotments	4139.02	4140.00	4139.02	4139.02	6930.00
Bank interest	4.60	10.00	0.50	1.00	1.00
Grants	0	0	0	50000.00	0
CIL	4096.20	1500.00	1524.94	3237.21	0
TOTALS	<u>24239.82</u>	<u>21650.00</u>	<u>21664.46</u>	<u>73377.23</u>	<u>22931.00</u>

RESERVES	As at 30/09/21	
Election costs	2000.00	Based on advice of BCKLWN
Contingency	8081.28	
<u>SUB TOTAL</u>	<u>10081.28</u>	Balance of saving account at 30/09/21
CIL	5621.14	(This figure will increase to 7333.41 by the end of the year)
<u>TOTAL</u>	<u>15702.42</u>	