

**Minutes of the Ordinary Meeting of the Stow Bardolph Parish Council
Held at Stow Bridge Village Hall on Tuesday 8th November 2022**

The meeting commenced at 7.45pm

In attendance:

Parish Councillors: Mr D Barnes (Chair), Mr W Esse, Mrs S Cooke, Mrs S Ling, Mrs S Dent, Mrs S Clanfield, Mr M Brighton & Mr G Bishop

Borough Councillors: None

Norfolk County Councillors: Mr B Long & Mr C Dawson (arrived 7.50pm)

Clerk: Mrs V Howling

Before the business of the meeting was addressed, two representatives from Anglian Water gave an overview of the Strategic Pipeline Project that will run through the parish; with work due to commence early next year, they explained the processes and techniques that will be used to build the new 90km pipeline between Grantham, Peterborough and Bexwell, with the aim of increasing the reliability of supply and reducing the number of homes and businesses which currently rely on a single pipeline for all their water needs.

1. To receive apologies for absence

1.1 Apologies were accepted from Parish Councillor Mr R Hudson and Borough Councillors Mr C Rose & Mrs V Spikings.

2. To receive any declarations of interest in items on the agenda

2.1 Cllr Dent declared a non-pecuniary interest in agenda item 11e (request for donation towards shed by St Peter's Church)

3. To approve and sign the minutes of the meeting held 4th October 2022

3.1 The minutes of the meeting were approved without amendment and signed by the Chairman as a correct record.

4. Clerk's report (for information only)

4.1 The Clerk reported that the pay award for local government staff on National Joint Contract terms and conditions has been agreed; the changes are effective from 1 April 2022 and will need to be backdated in the next payroll run.

4.2 All other matters that the Clerk has been working on are covered by the agenda.

5. To receive updates from Borough and County Councillors

5.1 Cllr Long reported that whilst he is no longer a Cabinet Member at the Borough Council, he has taken on extra responsibilities with the County Council, including joining the Scrutiny Committee and being made Disability Champion for Norfolk.

5.2 Cllr Dawson had sent an update ahead of the meeting, which was circulated to all Members; he also reported that he had recently met with Norfolk County Council's Head of Paid Services, Tom McCabe, within his Marshland South constituency, so that Mr McCabe could see first-hand some of the issues faced by rural West Norfolk communities; Cllr Dawson will continue to lobby for a more joined-up approach to planned road closures.

6. Open Forum for public participation

6.1 No members of the public were present.

7. To discuss any Highway Matters

- 7.1 A report on all previously reported issues had been circulated to Members ahead of the meeting (and is attached at appendix i).
- 7.2 The grass verge outside Stow Bridge Village Hall is not being cut; Highways Department to be asked if this can be included when other verges are cut.
- 7.3 A reply from Anglian Water regarding the leak on The Causeway had been received, via Liz Truss' office, stating that they have undertaken extensive investigations and concluded that they are satisfied that the water main is not leaking, and will therefore not be taking any further action at the present time.
- 7.3 No other Highways Matters were discussed.

8. To discuss any Street Light Matters

- 8.1 No faults were reported.

9. To discuss Planning Matters

- 9.1 The Council noted the results of previous applications and the responses from the Planning Advisory Group to applications received for consultation since the last meeting (see report attached to November 2022 agenda).
- 9.2 One planning application was considered by the council:

<i>Application no.</i>	<i>Application details</i>	<i>Parish Council comments</i>
22/01939/F	Construction of driveway and garage Prestbury House Cuckoo Road Stow Bridge	The Council supports this application

- 9.3 Correspondence regarding the Medworth Incinerator planning application was discussed. Cllr Dawson confirmed that Norfolk County Council were opposed to the application on the grounds of the negative impact on local infrastructure and the additional traffic the facility would bring to the area, increasing both congestion and pollution.

10. To consider renewal of CRPE Membership

- 10.1 The Council **RESOLVED** to renew their membership of CPRE for the forthcoming year.

11. To discuss and agree Finance Matters

- 11.1 The following payments were approved:

<i>Date</i>	<i>Payee</i>	<i>Details</i>	<i>Amount</i>	<i>Cheque no.</i>
08/11/22	Westcotec	Streetlight maintenance October and November	55.58	#101180
08/11/22	CPRE	Membership	36.00	#101181

- 11.2 The Council will opt-in to the next round of 5- year audit appointments with Small Authorities Audit Appointments (SAAA), therefore, no action is needed.
- 11.3 The Council **RESOLVED** to appoint Mapus Smith & Lemmon as their Internal Auditor for 2022-23.
- 11.4a The Council reviewed and approved the proposed budget for 2023-24 (circulated with the agenda).

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- 11.4b The Council **RESOLVED** to set the Precept for 2023-24 at £14,000.
- 11.5a The Council **RESOLVED** to make donations of £2000 towards churchyard maintenance for each of the two churches in the parish, which will include the payment of the grass cutting invoice for St Peters Church.
- 11.5b The request for a donation to St Peter’s Church for a replacement shed will be considered at the next meeting, in order for more information to be obtained and reviewed.

12 To agree meeting dates for 2023

12.1 The following dates were agreed:

<i>10th January</i>	<i>14th March</i>	<i>9th May</i>
<i>11th July</i>	<i>12th September</i>	<i>14th November</i>

13. To receive items for the next agenda

13.1 Review request for donation towards replacement shed for St Peter’s Church

The Chairman closed the meeting at 9.23pm. The next meeting is due to take place on 10th January 2023 at Barroway Drove Village Hall, commencing at 7.30pm

Chairman

Date/...../.....

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BARROWAY DROVE	
New footway from Old School to Village Hall	Currently with designer – work estimated to start Feb 2023
Fence too close to road outside The Old School, Barroway Drove	Awaiting results of boundary search
Bridge over drain on Lady Drove making worrying noises when large vehicles drive over	Re-examined the site and cannot find anything wrong with either the road or the pipe, so no action needed at present
Subsidence in road outside 17 The Drove	Patching completed 10/10/22
STOW BRIDGE	
Dropped drains on Low Road	Agreed needs attention – work to be programmed in
Conifers on The Causeway (woodbine Cottage)	This is being monitored
STOW BARDOLPH	
General poor state of road surface on Stow Bridge Road	Nothing programmed in at the moment but you will consider this road for recycling next year.
Pot holes/cracking on 'give way' triangle	Reported via online system – response from Highways on 20/09/22: "We have inspected and are going to resolve the problem"
OTHER	
Highways Technician reports that all roads in the parish were reviewed on 6/10/22 and urgent work prioritised.	