

**STOW BARDOLPH PARISH COUNCIL**

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Mrs. V Howling  
Clerk

Mr. W Esse  
Chairman

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Barroway Drove  
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6<sup>th</sup> May 2025

The **Annual Meeting** of the Stow Bardolph Parish Council will be held on **Tuesday 13<sup>th</sup> May 2025** at **Barroway Drove Village Hall**, commencing at 7.30pm.

All Councillors are summoned to attend.

*Vicki Howling*

Mrs V Howling  
Clerk

The Agenda is attached

# **ANNUAL MEETING OF STOW BARDOLPH PARISH COUNCIL**

**Tuesday 13<sup>th</sup> May 2025 at 7:30pm**

**(Venue: Barroway Drove Village Hall)**

Stow Bardolph Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation Session. However, the law does not permit members of the public and press to take part in the debates.

## **Agenda**

1. To elect a Chairman and Vice Chairman (and sign Declarations of Acceptance of Office)
2. To accept apologies for absence
3. To receive any Declarations of Interest in items on the agenda
4. To approve and sign the minutes of the meeting held 11<sup>th</sup> March 2025
5. To receive Clerk's report – update on matters arising from last meeting (for information only)
6. To receive updates from Borough and County Councillors
7. Open forum for Public Participation: an opportunity to hear from members of the public
8. To discuss any Highway Matters
  - a. To receive responses to previously reported items
  - b. To report any new issues
  - c. To discuss other Highways matters, including correspondence
    - Review grass cutting costs for Stow Bridge/Wimbotsham Trod and agree any actions
    - Discuss proposed new footway linking Stow Bridge village to Woodlake's Park and agree any actions
9. To discuss any Street Light matters
  - a. To report any issues
10. To discuss any Planning Matters
  - a. To receive report from Planning Advisory Group
  - b. To receive new applications and make comment
  - c. To discuss other planning matters, including correspondence
11. To review and agree Council Insurance cover for 2025-26
12. Finances
  - a. To review the Council's current financial position
  - b. To agree the payment of accounts
  - c. To review the Council's Asset Register
  - d. To receive financial report and bank reconciliation for 2024-25
  - e. To review the Internal Audit Report for 2024-25 and consider any recommendations
  - f. To approve the Annual Governance Statement for 2024-25
  - g. To approve the Accounting Statements for 2024-25
  - h. To discuss and agree any requests for donations
    - Age UK Norfolk

13. To review the Council's Standing Orders
14. To discuss and agree purchase of replacement IT equipment
15. To review the Clerk's Job Description and Contract of Employment
16. To receive items for the next meeting agenda

## REPORT FROM PLANNING GROUP (agenda item 10a)

### OUTCOME OF PREVIOUS APPLICATIONS

Application Number	Proposal	Decision
25/00314/F	SELF BUILD: Demolition of existing redundant industrial buildings and replacement with one new residential dwelling and garage including wall and gate frontage. 275 The Drove Barroway Drove	Application Permitted 1 May 2025 Delegated Decision

### APPLICATIONS REVIEWED BY PLANNING GROUP

Application Number	Proposal	Planning Advisory Group Response
25/00176/F	Proposed erection of a 2-meter-high wooden fence approximately 50m in length along the front boundary of my property, with a 4-meter-wide metal security gate for access. Woolner House Stow Road Outwell	Support
25/00601/F	Self Build: Construction of two dwellings Land At E557046 N303490 Between 135 And 147 The Drove Barroway Drove Norfolk	Object The Council believe that the previous Local Plan and Core Strategy would not have permitted this new development due to Barroway Drove being categorised as a Smaller Village or Hamlet, and cannot see any criteria in the newly adopted Local Plan (2021-2040) that would change this approach.  Policies LP01 3.26 & 3.27 reference the fact that Smaller Villages and Hamlets are those which have little to no local services and will not be required to deliver any growth via allocations due to their small size, rural character and limited opportunities to deliver sustainable development.

It is noted that the applicant refers to this application as infill. The Parish Council does not believe this application meets the criteria to be described as infill. However, the Council would also reference LP21 5.91 which states that infill development should be sympathetic to the existing street scene in its scale or design, and should not result in the loss of important open spaces and greenery. The Council believes this development, if permitted, would result in loss of the existing street scene, as Barroway Drove is characterised by a mixture of dwellings of different types and sizes, punctuated by open fields.

Finally, the Parish Council would like to draw attention to LP19 4, which states that long-term capability of the best and most versatile agricultural land (Grades 1, 2 and 3a in the Agricultural Land Classification) will be safeguarded as a resource for the future, as it believes this development, if permitted, would result in a loss of prime agricultural land (potentially up to 11 acres in size).

#### ADDENDUM

The site of this planning application falls outside the development boundary for Barroway Drove, as described in the interactive maps that accompany the newly adopted Local Plan.